

MEMORANDUM

Agenda Item No. 11(A)(4)

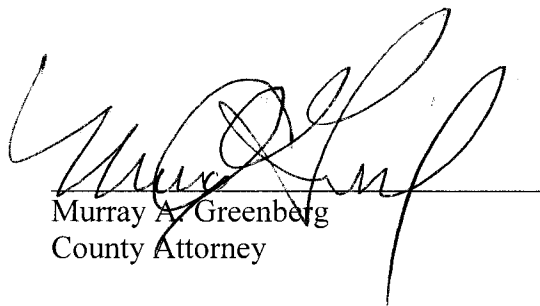
TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: September 12, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution Retroactively
Authorizing In-Kind
Services from the Miami-Dade
Park & Recreation Dept. for
the June 18, 2006 Music Fest
Sponsored by the Notre-
Dame D'Haiti Catholic
Church, a Not-For-Profit,
In An Amount Not To
Exceed \$1,956.00 To Be
Funded From The District 2
In-Kind Reserve Fund

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Dorrin D. Rolle.



Murray A. Greenberg
County Attorney

MAG/dc



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: September 12, 2006

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(4)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(4)
09-12-06

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE JUNE 18, 2006 MUSIC FEST SPONSORED BY NOTRE-DAME D'HAITI CATHOLIC CHURCH, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$1,956.00 TO BE FUNDED FROM THE DISTRICT 2 IN-KIND RESERVE FUND

WHEREAS, Notre-Dame D'Haiti Catholic Church has requested in-kind services from the Miami-Dade Park and Recreation Department for the June 18, 2006 Music Fest in an amount not to exceed \$1,956.00 (see attached Fee Waiver/In-Kind Service Application); and

WHEREAS, Notre-Dame D'Haiti Catholic Church is a not-for-profit organization; and

WHEREAS, the Music Fest is a district event, and the in-kind services shall be funded from the District 2 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the June 18, 2006 Music Fest sponsored by the Notre-Dame D'Haiti Catholic Church in an amount not to exceed \$1,956.00 to be funded from the District 2 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Dorrin D. Rolle and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro
Audrey M. Edmonson
Sally A. Heyman
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Jose "Pepe" Diaz
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 12th day of September, 2006. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Diamela del Castillo

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3988

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: NOTRE-DAME D'HAITI CATHOLIC CHURCH

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Rev. Fr. Ronald
John Mary, 110 NE 62nd Street, Miami, FL 33138
Tel. (305) 751-6289 / Fax (305) 751-6234

4. Specify fee waiver or in-kind service requested (quantify, if applicable):

Southern and the children's sponsorship providing the

5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries):

1) MUSIC FEST - JUNE 18, 2006 - It was a music festival that was
organized to raise funds for a new church building in Little Haiti.

2) Religious Service (Mass) - June 25, 2006 - To commemorate the 25th anniversary
of Notre Dame d'Haiti Church in Little Haiti.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

Miami, FL 33138 - District 2

8. Description of regional or local impact: Notre Dame d' Haiti Church is located
at the heart of Little Haiti. It is a historical landmark
and it is considered to be the living room of the Haitian Community. The
event like this will foster quality and dynamism of life within the community.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): JUNE 18, 2006
From 11:00 AM -> 11:00 PM
- JUNE 25, 2006 -> From 6:00 AM -> 12:00 PM
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):
11. Expected number of participants and estimated attendance (per day, if applicable): JUNE 18, 2006 -> 1500 (Main Fest)
JUNE 25, 2006 -> 4000 (Mass)
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

Date



SHOWMOBILES, STAGES, BLEACHERS,
AND SOUND PRODUCTION
(305) 257-0933 Ext. 240/(305) 257-1083 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: *Notre Dame Church*
EQUIPMENT REQUESTED: *Seize Showmobile w/ sound*
NAME OF PERSON RESPONSIBLE FOR THIS BILL: *Commissioner Rolle.*
OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY): *CCSTLT 010296*
BILLING ADDRESS/ ZIP CODE: *900 N.E 125 Street suite 200, Miami, FL 33141*
NAME/TITLE OF THE EVENT: *Haitian festival*
ADDRESS OF EVENT: *110 N.E 62nd Street - rear the Back of church*
TODAY'S DATE: *4/28/06* DATE (S) & TIME OF EVENT: *June 18,*
SET-UP TIME & DAY: *2:00 PM*
TAKE-DOWN & DAY: *12: AM*
CONTACT PERSON/PHONE: *Father Reginald - 305-751-6290*
AT SITE CONTACT/CELL PHONE #: *Bernice Morris - 786-295-8479*
SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (10) ten working days before the event.

*Fee _____

Signature *Bernice Morris*

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group _____

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED
½ (HALF) OF RENTAL FEE.**

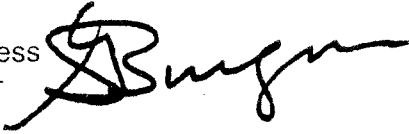
*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Memorandum



Date: September 12, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: District Specific In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization Notre-Dame D'Haiti Catholic Church for their Music Fest held on June 18, 2006.

In-kind services have been requested in an amount not to exceed \$1,956 from the Park and Recreation Department for use of the show mobile. This event will be funded from District 2's district specific in-kind reserve.

In FY 2005-06 the Notre-Dame D'Haiti Catholic Church has not received any County funding.

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